



# MORTON

## Community Unit School District 709

**Craig Smock, Ed.D.**  
Superintendent

1050 S. Fourth Ave, Suite 200 • Morton, Illinois 61550-2502 • Phone: (309) 263-2581 • Fax: (309) 266-6320 • TDD: (309) 263-0026

Hello District 709 Parents,

If you have a child who will be 5 years old on or before September 1, 2023, it is time to begin the kindergarten registration process.

1. Please complete the [PRE-REGISTRATION FORM](#) before May 15th. The pre-registration form should be completed for any new student to the district.
2. In May, the principals will review the pre-registration forms to determine building placement for pre-registered students.
3. In June, students that have pre-registered by May 15th will receive a welcome to Kindergarten letter that indicates your child's anticipated school placement. You will then receive an email with directions for setting up your parent access to the PowerSchool Portal.
4. In July, registration for the 2023-2024 will officially open, and you will be able to complete the official registration process. All Kindergarten families are expected to attend registration, scheduled for Thursday, August 3rd, in person to submit the required registration documents, pay your school fees, and sign-up for a Kindergarten Round-up time.

Registration documents can be found on the District's [REGISTRATION](#) page. Documents you will provide on registration day:

- Original certified birth certificate (must have before your child can start school)
- 3 proofs of residence (must have before your child can start school)
- Immunization record
- Medical exam form
- Dental exam form
- Eye exam form

5. On Tuesday, August 8th, families that pre-register after the deadline will receive their official school assignments. Every effort will be made to place new families in their neighborhood schools, but that is not always possible due to class size limits.
6. On Thursday, August 10th, your child will attend Kindergarten Round-up, at your designated time, at your assigned school.
7. On Monday, August 14th, your child's teacher assignment will be available in PowerSchool.
8. On Wednesday, August 16, your child will attend his/her first day of school!

Please contact the district office at 309-263-2581 if you have any questions about the kindergarten registration process. We look forward to working with you and your child!